**Minutes of the London Health and Safety Forum**

**DRAFT 1.0 Justin Tyas**

**Date of Meeting: Tuesday 09 June 2015**

**Time:** 10:00 to 12.00

**Held at**: London Councils Offices – Southwark

**Room**: Meeting Room (2)

**Minutes**: Justin Tyas [Justin.tyas@cityoflondon.gov.uk](mailto:Justin.tyas@cityoflondon.gov.uk)

**Present were:**

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| Melanie Farrow (MF) | Barking and Dagenham |
| Patricia Hook (PH) | Bromley |
| Justin Tyas (JT) (Vice Chair) | City of London |
| Oliver Sanandres (OS) (Chair) | City of London |
| Desiree Alleyne (DA) | Ealing |
| Liz Johnston (LJ) | Croydon |
| David Pullen (DP) | Hackney |
| Lynne Thorburn (LP) | Hackney |
| Mike Sopp (MS) | Hammersmith & Fulham |
| Fabrice Terrochaire (FT) | Haringey |
| Billy Cassidy (BC) | Haringey |
| Seton Akojenu (SA) | Havering / Newham |
| Caroline Woodliffe (CW) | Kingston |
| Glenis Williamson (GW) | Lambeth |
| Lee Tapping (LT) | Southwark |
| Dave Garioch (DG) | Sutton |
| Ann Whalley (AW) | Waltham Forest |

**Invited Speakers**

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| Sebastian Mazurczak (SM) | Asbestos Manager, Hammersmith & Fulham |
| Neil Stephens (NS) | HSE Principal Inspector, NW London |

**Apologies**

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| Sue Emery | Ealing |
| Chris Rockley | Southwark |
| Gary Mann | Hammersmith & Fulham / RB of Kensington & Chelsea |

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| **Agenda Item** | **Details and/or action agreed** | **Action for and date** |
| (1) | **Open Meeting**  Oliver Sanandres (OS) Chaired the meeting and welcomed everyone. Apologies were noted. |  |
| (2) | **Minutes of previous meeting**  OS asked for note of thanks to Sue Emery who drafted the previous minutes. The previous minutes were amended slightly (attendees names added) and agreed. |  |
| (3) | **Matters arising**  None |  |
| (4) | **Presentation**  Sebastian Mazurczak, Hammersmith and Fulham gave a presentation: *Asbestos Management in Schools – A working Model in Practice*    There was a discussion following the presentation. Some clear themes were identified. The asbestos model for schools has worked well because:   * Good leadership * Clear guidelines are in place including agreed means of communications * Active monitoring takes place * Developing local competence e.g. local site managers |  |
| (5) | **Update from the Health and Safety Executive (HSE)**  Neil Stephens, HM Principal Inspector of Health and Safety, NW London  **The presentation included:**   * Details of HSE Operational Teams in London * Current and recent priorities * Legal update * Future developments     The group discussed reporting under RIDDOR 2013 and the potential for HSE to investigate, which is often driven by severity of injury rather than potential. |  |

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| **Agenda Item** | **Details and/or action agreed** | **Action for and date** |
|  | **National forum feedback**  There was no feedback as the next forum meeting was pending (15 June 2015). Members of the LHSF wishing to raise issues contact the Chair (OS) direct. | All / By 12 June 2015 |
|  | **AOB**   * The group briefly discussed preparations for the forthcoming Health and Safety Masterclass scheduled for 19 June 2015 * Melanie Farrow (MF) LBBD requested information / assistance. Subsequently e-mailed to all LHSF members. Contact MF direct if able to help. | All / before end July 2015 |
|  | **Future presentations -suggestions**   * CDM 2015 / Client Duties * Fire Safety in Housing |  |
|  | **Date of Next Meeting**  Future meetings   * 8 September 2015 (10:00 – 12:00) * 1 December 2015 (10:00 – 12:00) | All meetings are held at London Councils Offices, 591/2 Southwark Street, London, SE1 0AL |